



Initiating/Updating an Affiliation Agreement Or Corporate Contract Request Form

Instructors must complete this form when initiating/updating an affiliation agreement template or, corporate contract for Community Classroom (CC) and/or Cooperative Vocational Education (CVE) sites. Attach the **completed** affiliation agreement template or, corporate contract to this form and submit to your Coordinator/Principal for approval.

Affiliation Type: ☐ CC ☐ CVE ☐ CC-Health ☐ CC-Nursing ☐ CC-Dental ☐ Corporate

☐ New Affiliation Agreement Request Date: _____

☐ Update an Existing Affiliation Agreement Current Agreement or Contract # _____

Reason for Updating: ☐ Agreement Expired

☐ New Supervisor/Authorizing Manager

☐ New Contact/ Site Representative

☐ Other _____

Print Clearly & Attach the Affiliation Agreement Template or Contract

Name of Instructor: _____

CTE Course Title: _____

Coordinator/Principal: _____

Name of Company: _____

Name of Site
Representative: _____

Company Supervisor/Authorizing Manager:
(Fill-in even if it's the same as Site Rep. above) _____

Coordinator/Principal's Approval: ☐ Yes (*Requires signature & date below*) ☐ No (*Explain Below*)

Signature: _____

Date: _____